



21 Elements

2021 RHNA 6 Work Plan – 3 Month Look Ahead

	Outreach	Support and Other Products	Existing Housing Element Review	Housing Needs	Constraints Analysis	Sites Inventory
Feb	<ul style="list-style-type: none"> ■ Finalize branding ■ Draft website content ■ Start forming Equity Advisory Group ■ Provide materials ■ Prepare for Countywide meeting 	<ul style="list-style-type: none"> ■ Assist with REAP/PDA LOIs ■ Answer questions about RHNA allocations ■ ADU Use Summary 	<ul style="list-style-type: none"> ■ Start one-on-one interviews for existing Housing Element evaluation 	<ul style="list-style-type: none"> ■ Draft countywide narrative ■ Review ABAG housing needs and share findings 		<ul style="list-style-type: none"> ■ Preliminary analysis results
Mar	<ul style="list-style-type: none"> ■ Start Equity Advisory Group ■ Launch website and Countywide meetings (Mar/Apr) 		<ul style="list-style-type: none"> ■ Continue one-on-one interviews for existing Housing Element evaluation 	<ul style="list-style-type: none"> ■ Start to develop local narratives and draft housing needs based on interviews and supplements to local data 	<ul style="list-style-type: none"> ■ Develop constraints template and instructions 	<ul style="list-style-type: none"> ■ One-on-one review of results and draft recommendations ■ Share Middle Housing Study results (<i>tentative</i>)
Apr-May	<ul style="list-style-type: none"> ■ Continue Equity Advisory Group ■ Start planning targeted outreach with input from Advisory Group 		<ul style="list-style-type: none"> ■ Pre-summary based on what we know now to assist final Housing Element and work plan to address issues 	<ul style="list-style-type: none"> ■ Complete countywide narrative ■ Continue to develop local narratives and draft housing needs based on interviews and supplements to local data 	<ul style="list-style-type: none"> ■ Develop countywide nongovernmental constraints data and narrative ■ Collect governmental constraints and other data from jurisdictions 	
Summer					<ul style="list-style-type: none"> ■ Develop local narratives and draft constraints sections 	

■ **Base Everyone!**

■ **Foundations Only (Housing Needs, Constraints)** Belmont, San Mateo City

■ **Getting Started Only (Sites, Missing Middle)** Burlingame, Redwood City, Woodside

All the Above Atherton, Brisbane, Daly City, EPA, Foster City, HMB, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, San Bruno, SSF (Full Package) + Colma, San Mateo County (Foundations AND Getting Started Packages)