

May 1, 2009

Dear Honorable City Officials:

One of the primary objectives of the San Mateo County Commission on Aging (CoA) and the Commission on Disabilities (CoD) is to foster Affordable and Accessible Housing in the County for our senior citizens and those with disabilities. To that end, both Commissions have long had a joint standing committee on Housing, and we are contacting you regarding their recent work.

Enclosed is our Affordable/Accessible Housing Checklist developed by the Joint CoA/CoD Housing Committee. This checklist is intended for use by the various city and county planning departments when they are reviewing and approving new real estate developments, including redevelopment.

It is crucial we all continue to support those in our community who have unique housing needs, particularly in these difficult economic times. The Housing Checklist is a small step in that direction. It is our hope you will review the Checklist with your respective planning organizations, and anyone else on your staff involved in those decisions.

If you have any questions, please feel free to contact Craig McCulloh, Community Program Specialist III at Aging and Adult Services who provides our technical support in this area. He can be reached at (650) 573-2480 or via email: [cmcculloh@co.sanmateo.ca.us](mailto:cmcculloh@co.sanmateo.ca.us) Thank you for your support in this important endeavor.

Cordially,

*May Nichols*

May Nichols, Chair  
Commission on Aging

*Allan Newlands*

Allan Newlands, President  
Commission on Disabilities