**SUMMARY**

**Building Inspectors Call**

**Wednesday, May 6, 2020**

**9:00 – 9:30 am**

1. **Updates on What Jurisdictions are Doing Since SIP Order Reissued**
   1. Half Moon Bay - already had a lot of incoming permits/applications and working on them now. Inspections coming in more yesterday and today, scheduled for next week. Good virtual inspection system, but some will require site visits (no one else on site, cleared out hours or days before inspection).
   2. San Carlos – only doing virtual inspections and extremely busy, and a large volume are being completed that were on hold during previous orders.
   3. Menlo Park – thought would be hit hard with inspection requests but has been slow most likely due to getting order requirements in place. Expecting more next week.
   4. Foster City – similar, not too many new ones, trying to process all existing ones and anticipate next week will be busier.
   5. Redwood City – similar, trying to get everything set up and anticipate next week will be busier.
2. **Payment Systems**
   1. Half Moon Bay - checks for payments, working out other options for credit cards
   2. Redwood City – all electronic submittals, revenue services open in city hall and taking payment over the phone, no checks
   3. San Carlos – taking credit cards only and completing payments in house due to problems with online payments. Also, over the counter permits issued online
   4. Foster City – credit card payments online or can drop off checks
   5. Menlo Park – accepting checks and credit cards through ACA portal, but have to come into office to use it
   6. City of San Mateo – went live with online permit center on Monday and going well; issued 75 virtual permits over first two days. Payments processed through third party through finance department.
3. **Jurisdictions Doing Virtual Inspections**
   1. Half Moon Bay – mainly virtual, final inspections will b in-person
   2. Menlo Park – will be doing in-person only; have option for virtual but will be used specifically for tight/confined spaces
   3. Foster City – mainly virtual, occasional in-person for those that have no means to do virtual or other complicated circumstance
   4. Redwood City – in-person if unable to do virtual, inspectors talk with site about safety protocols beforehand
   5. City of San Mateo – Using Blitzz for virtual inspections and doing trainings. City hall still closed, by appointment only, plexiglass not up yet but every other work station open and caution tape on floor, everyone wearing masks, cleaning and sanitizing everything, and only 10 people working at city hall. Opened up web portal for inspections today and just a handful of new inspections requested. Started with backlog put on hold during SIP.
4. **Jurisdictions Considering Taking Temperatures**
   1. San Carlos – had demo today and may roll out for employees only this month
   2. Redwood City – looking into for employees only, currently setting city hall up (distancing, plexiglass, etc.)
   3. Foster City – discussing it, also looking at another test that measures oxygen levels
   4. Menlo Park – plexiglass in place, appointments only, and taking temps of employees only when entering or leaving building
5. **Hiring Freezes and Furloughs**
   1. Foster City – City Council passed a hiring freeze.
   2. Half Moon Bay – yes to hiring freeze and City Council approved layoff of six employees last night. May also be reducing work to two days a week only and institute pay cuts
   3. Menlo Park – hiring freeze, laid off all temps, no consultants at this time, still have consultants providing plan check, but all non-essential temps laid off
   4. Redwood City – hiring freeze
   5. City of San Mateo – froze open positions
6. **Altering Construction Noise Hours**
   1. Chris – city passed ordinance altering hours M-F 9-4 and limiting weekends
   2. Foster City – no
   3. Half Moon Bay – no, plan review is third party and only M-TH
   4. Redwood City – email to public included recommendation that construction should be 8-5 M-F. No weekend work unless approved; currently internal work on a Kaiser site is only one.
7. **Next Steps**
   1. Group agreed weekly scheduled calls are still good to keep in the calendar.
   2. Building inspector call Wednesday, May 13th at 9am
   3. <https://zoom.us/j/5107616001> password: 123
   4. optional call in number: 669.900.6833 (meeting ID 510 761 6001)