**SUMMARY**

**Shelter-in-Place Operations Call**

**Wednesday, March 18, 2020**

**1:00 – 2:00pm**

**Jurisdictions in Attendance:** Atherton, Belmont, Brisbane, Burlingame, Colma,Daly City,Foster City, Half Moon Bay, Hillsborough,Pacifica,Portola Valley,Redwood City,San Bruno,San Carlos,San Mateo, San Mateo County, South San Francisco. C/CAG.

1. **Standardizing Definitions and Operations**
   1. *Life Safety Definition*
      1. Work that is necessary to prevent injury, death or damage to property.
      2. For example: water heater replacement, furnace repair, fire hazard/electrical repair, damaged or leaking roof repair. Use building code.
   2. *What Will Remain Independent Across Jurisdictions*
      1. What work is taken in and/or processed
      2. What we inspect
   3. *Opportunities to Collaborate*
      1. Inspections – limiting, unless video platform becomes option
      2. Phase 1 Plan – short-term
      3. Phase 2 Plan – continued operations under SIP order
2. **Inspections**
   1. *What Jurisdictions are Doing*
      1. Portola Valley decided to close construction sites and no residential construction
      2. Redwood City allowing residential and ADUs
      3. South San Francisco allowing residential, majority of large commercial haven’t been shut down but are doing so voluntarily.
   2. *Enforcing the Order*
      1. Inspectors and staff cannot enforce – can make list of construction sites they see continuing and report to Health Department
      2. Commercial developments are asking for exemptions – may become a city decision
   3. *Options for Continuing Inspections*
      1. Continue all inspections with appropriate safety measures
      2. Allow multifamily, affordable housing and ADUs
      3. Only do housing and life safety inspections
      4. Only do life safety inspections
      5. Allow no construction (or at least do no inspections)
3. **Questions for County Health Officer**
4. What types of housing are considered essential infrastructure (e.g. low to moderate income housing, all housing, etc.)? Are hotels and single family residential included? Do cities have freedom to interpret which type of housing is essential?
5. Why has there been a delineation between residential and commercial development? If we are all attempting to flatten the curve, shouldn’t all construction stop due to risk to workers and spread of the virus?
6. Can a jurisdiction cut down on and/or prioritize inspections due to limited staff capacity? Can they limit inspections due to safety concerns (e.g. only doing outside inspections, job site too crowded to maintain social distancing)?
7. Are there resources that can help us develop a script or questions to ask before entering a building? We are worried that inspectors will enter buildings where someone is sick or high risk and want to know what they can ask to minimize the chance of that. Are there any questions inspectors might not be able to ask under HIPPA laws?
8. Do you have any resources or guidance you can share for additional precautions or protocols inspectors should take, for example is it safe to climb on ladders or scaffolding or touching surfaces?
9. Are changes to the memo anticipated?
10. Do you know if further guidance from the state is anticipated?
11. **Next Steps**
    1. Next call Monday, March 23rd, 1pm
    2. Use [www.uberconference.com/bdplanning1](http://www.uberconference.com/bdplanning1)